



Indiana Department of Education
SUPPORTING STUDENT SUCCESS

2010-2011 SES Provider Application
Questions and Answers #10
February 25, 2010

Question #1

I just want to be clear about the instructions in the application package. As proof of our ability to work in Indiana, will you need anything other than our 501c3?

Answer #1

In addition to submitting documentation verifying your organization's 501c3 status (i.e. a response to Question #1 in Part Three, Section III of the application), your organization will also need to submit documentation for Questions 2 and 3 or Questions 2 and 4 (established organizations must answer #3 while new organizations must answer #4) in Part Three, Section III of the application.

Question #2

I'll be submitting my application for the first time to be an SES provider. Is it acceptable to send the package by Fed Ex?

Answer #2

(Please see FAQ #8 Question #1 from February 12, 2010). Yes, applicants may mail their applications using any mail service provider they choose.

Question #3

I am a prospective SES provider in your state. I am in the process of finalizing the SES application for school year 2010-11. Until now, I have been carrying over the business as a sole proprietor & providing online tutoring. I am approved in 7 states to provide SES for school year 2009-10. Recently I have converted my organization into an LLC. Now, since it is a new organization, the paper work of the same is taking time & I am not able to get the certificate of authority to do business in your state.

Now, since the last date of application is approaching, will it be fine if submit the application without the certificate & submit the certificate in 10-15 days time?

Answer #3

(Please see FAQ #4 Question #2 from January 15, 2010) Part Three Section III Question #1 in the application (page 13) states that applications for business licenses, Certificates of authority, sole proprietorship, 501c3 status etc. will not be accepted. Therefore, applicants will need to have documentation of their legal status with respect to conducting business in Indiana before submitting their application.

Question #4

We are entering our third year of business, but have one year of returns only. Would it suffice to provide a letter from the financial institution indicating the daily balance. Also, is it possible to submit the certificate of foreign liability once it's received - It has not been returned yet?

Answer #4

Question 3 in Part Three Section III of the application states that established organizations may submit tax returns for the last two years or audited financial statements or other comparable documents of financial viability such as financial letters of credit. As long as the documentation from the financial institution meets one of these requirements, the documentation will be acceptable.

Also, in terms of the question regarding a certificate of foreign liability, (please see FAQ #4 Question #2 from January 15, 2010) Part Three Section III Question #1 in the application (page 13) states that applications for business licenses, Certificates of authority, sole proprietorship, 501c3 status etc. will not be accepted. Therefore, applicants will need to have documentation of their legal status with respect to conducting business in Indiana before submitting their application.